

**Report of:** Head of Stronger Communities

**Report to:** Outer West Community Committee  
[Calverley & Farsley, Pudsey, Farnley & Wortley]

**Report author:** Mike Stevenson

**Date:** 17<sup>th</sup> February 2021

**To note**

## **Outer West Community Committee - Update Report**

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### **Purpose of report**

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

### **Main issues**

#### **Cleaner Neighbourhoods Team – Update from Baz Ali (West Team Leader)**

3. Christmas and New Year have been very challenging for us. With Staff taking annual leave and the members of staff isolating due to Covid-19, we have had limited resources to meet some of our obligations. Due to this, we have not been able to grit some of the sheltered housing when it snowed.
4. Our Pudsey councillors stepped in and with some local volunteers gritted some of these sheltered housing and emptied some of our litter bins.

5. With staff suffering from long term Covid, we are still following the co-operate Covid guidelines. We continue meeting the service needs, only now we are prioritising how we work.
6. The sweepers are back on schedule sweeping in our wards. We are prioritising the main roads first then will move into side streets in the coming weeks.
7. Pudsey councillors have purchased six new bins recently which are being distributed to locations where litter accumulation has been identified.
8. People are still fly tipping even with a lockdown. We look through for evidence and clear the fly tip quickly as possible to reduce attracting more fly tips.
9. As staff return from leave and recover from Covid, we will be able to expedite our response to service demands.
10. We really appreciate the support we have received from all the councillors during these difficult times.

## **Gully Cleansing – Update from Eleanor Jordan (Gullies Operational Supervisor)**

### **Covid-19 Overview**

11. Since my last update in October the Gully Cleansing Team, which usually functions with 20 operatives (10 teams) across two shifts, has been operating at 70 - 75% capacity.
12. Our colleagues in Highways maintenance have really struggled to fulfil gritting requirements and we have asked to support them in the relentless cold conditions by supplying drivers.
13. Due to the current financial crisis that LCC is experiencing, overtime is only used to ensure a minimal service of two teams is operated, or extra teams are brought in to deal with adverse weather.
14. Because Social-distancing is not possible in our tankers, our service is deemed as a medium risk service and our risk assessment continues to dictate that if an operative has symptoms in his household then he and his partner has to isolate, with the person with symptoms undergoing a test ASAP.
15. We are currently working at a reduced capacity compared to before the Covid 19 pandemic (90%). This is having a knock on effect on our usual gully cleansing and our ability to respond to customer complaints, which is not as swift as usual.

16. To give some context, we started Cycle 3 on 17<sup>th</sup> February 2020 and we are in week 50. This week we are two thirds of the way through wards 11 and 12 of 33. In week 50 of the second cycle we were in wards 23 and 24, so we had cleaned double the amount of gullies.

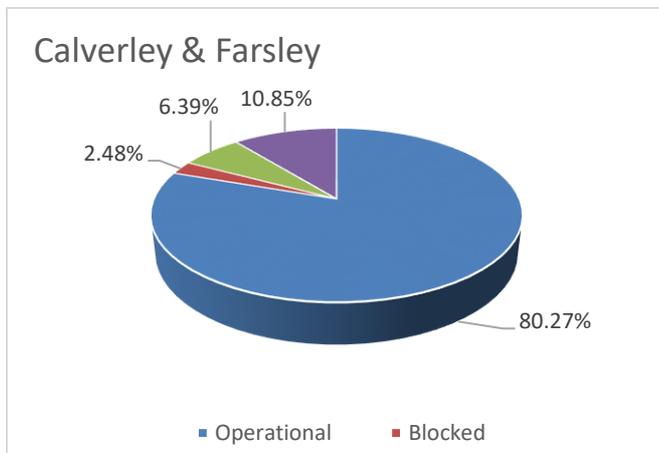
17. We still have one operative who remains in isolation, who falls into the “Clinically Extremely Vulnerable” category. Occupational Health has ruled as too high a risk to work in a two man team in a tanker. This individual will hopefully return to work once the current lockdown is over, assuming Occupational Health agree.

18. I have another operative who is long term sick and two drivers supporting Winter Maintenance, one who has not worked for me at all since Christmas.

19. I continue to have had two vacancies for 21 months, which due to the extreme financial pressures I was unable to fill initially. The financial situation continues to remain critical and I am currently unable to give a time-line on when these positions will be filled.

**Calverley & Farsley – 4,441 gullies**

20. This ward has been visited in Cycle 3 although we still have a bit of outstanding work that we need to programme in.



Of the 2.48% (110 gullies) blocked:

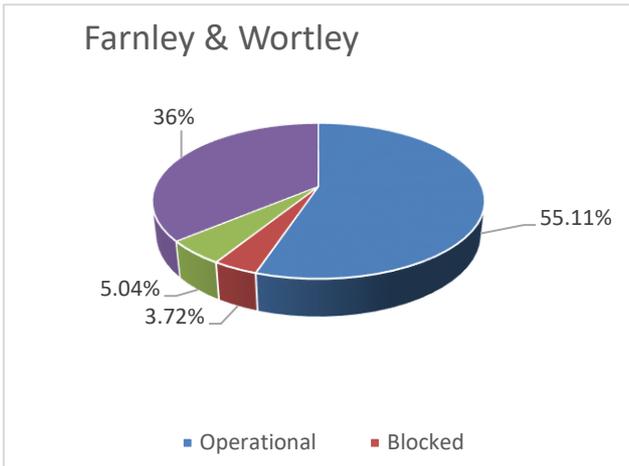
Fault Description	No Traffic Management Required	Traffic Management Required	Totals
CCTV survey	4	0	4
Connection excavation	36	6	42
Cover replacement	0	3	3
External problem report	5	0	5
Investigate	0	3	3
Jetting	0	1	1
Main line clean	11	2	13
Pot design change	32	3	35
Rectify unknown fault	2	0	2
Root cutting	0	2	2

21. These figures will have altered slightly since my last report because we have been working on the non-runners and also visiting any customer requests.

**Farnley & Wortley – 4,647 gullies**

22. This ward is ward 10 in the cycle, which we are currently servicing as part of the cyclical clean. The below is a snapshot of how the ward looks at this moment in time:

Of the 3.72% (173 gullies) blocked:



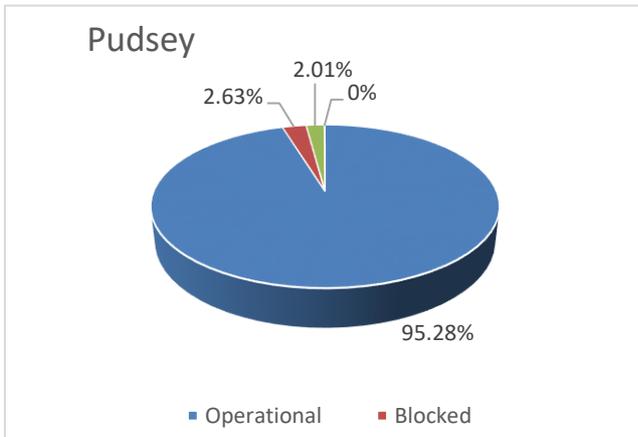
Fault Description	No Traffic Management Required	Traffic Management Required	Totals
CCTV survey	2	0	2
Clean	8	4	12
Connection excavation	43	8	51
Cover replacement	0	2	2
Dig out	13	0	13
External problem report	3	0	3
Investigate	16	4	20
Jetting	13	0	13
Main line clean	2	11	13
Pot design change	24	2	26
Rectify unknown fault	13	0	13
Release lid	1	0	1
Root cutting	3	0	3
Unblock ditch	1	0	1

23. Of the 5.04% (234 gullies) not accessed these are predominantly access restricted by parked vehicles after our initial visit. We will be visiting a subsequent two times before we move on to the next ward.

**Pudsey – 3,538 gullies**

24. This is ward 20 in the cycle and hasn't yet been serviced so the below is a snapshot of how the ward looks at this moment in time:

Of the 2.63% blocked:



Fault Description	No Traffic Management Required	Traffic Management Required	Totals
Clean	2	1	3
Connection excavation	41	5	46
Cover replacement	0	1	1
Dig out	0	1	1
External problem report	2	0	2
Investigate	3	2	5
Main line clean	3	0	3
Pot design change	17	4	21
Rectify unknown fault	7	0	7
Root cutting	2	2	4

25. Of the 2.01% (71 gullies) not accessed these are predominantly access restricted by parked vehicles after a minimum of three attempted visits throughout the cycle, and a small proportion of access issues such as roadworks.

26. These figures will have altered slightly since my last report because we have been working on the non-runners and also visiting any customer requests.

## **Community Safety – Update from Inspector Phillip Gill (West Yorkshire Police)**

27. Firstly I hope you all had a good Christmas and New Year, despite the obvious challenges we are all facing with COVID 19. Although COVID continues to have an impact on the number of calls for service we attend, we are still operating as close to normal as possible and continue to work alongside other agencies to ensure our communities are safe and feeling safe.

28. Across Outer West NPT we have received a number of complaints from members of the public in relation to people breaching COVID rules and whilst we will look to engage and explain the rules, we have issued a number of fixed penalty notices and will continue to do so throughout lockdown.

29. Since my last report we had the Halloween and Bonfire period and whilst we did receive some calls in relation to anti-social behaviour, I am pleased to report that this period passed without any significant issue across Outer West.

### **Pudsey**

#### ***Priorities***

- Anti-social behaviour in and around Pudsey Bus Station and the nearby vicinity.
- Anti-social behaviour and drug dealing in Queens Park.
- Anti-social driving and offences relating to the fatal 4.

30. Since the start of winter and over the Christmas period we saw a slight increase in Anti-Social Behaviour across the centre of Pudsey and we have continued to work closely with Metro in relation to work around the bus station.

31. I am aware in December a number of windows were damaged at the bus station and arrests were made in relation to this incident, however we had evidential difficulties in proving the offence.

32. Extra resources have been deployed into the area through funding from Op Drawside to prevent violent crime and I am pleased to report that over the last few weeks we have seen a decrease in calls for service. We will continue to maintain our visibility within the area and work with youth services, Leeds Anti-Social Behaviour Team and other agencies to tackle the issue.

33. We had a number of offences of Burglary around the Pudsey area, with a particular focus on suspects targeting outer buildings including sheds and garages. I am pleased to report that we have made a number of arrests in relation to these offences and work is ongoing to raise awareness of the issues and provide advice through the crime prevention officer.

## **Calverley & Farsley**

### ***Priorities***

- To target the use of anti-social, off road motorcycles and quad bikes in Calverley & Ravenscliffe Woods, by working in Partnership with Bradford East NPT, Operation Steerside & Leeds Off Road Bike Team. Officers will utilise Anti-Social Behaviour & Road Traffic legislation in a zero tolerance enforcement style.
- To target speeding & anti-social motorists on Bradford Road from Dawson's Corner to Thornbury Roundabout, by conducting hi visibility patrols of the road and the deployment of ProLaser to capture & deter offending.
- To tackle residential burglaries by conducting hi visibility patrols, targeting & disrupting known offenders and delivering of crime prevention advice to residents

34. As we go through the winter months, calls for service in relation to Quads and off road bikes have continued to decrease, however we will continue to monitor this as the weather improves over the coming weeks. We are still working with elected members and partner agencies in relation to exploring other powers around our ASB legislation.

35. We continue to tackle anti-social use of the roads, including speeding and have had a number of small operations across the area using our Pro-Laser and working with colleagues from Road Policing and Proactive Intercept team.

36. Crime across the ward continue to decrease and following a burglary at the start of December in Calverley, I am pleased to report that a number of suspects were arrested and one was charged and is currently remanded in prison.

## **Farnley & Wortley**

### ***Priorities***

- Anti-social behaviour on the Whincovers/Butterbowls
- Anti-social behaviour and drug dealing on the Heights
- Drug dealing on and in the surrounding areas of Cow Close Road
- St. Wilfrid's Church subjected to Anti-social behaviour over the past few months.

37. Since the bonfire period we have seen a decrease in calls for service in relation to Anti-Social Behaviour across the Whincovers, Butterbowls and Heights area of the ward. An individual was charged with a number of offences and is still on court bail with a curfew which is having a positive impact in relation to Anti-Social Behaviour.

38. We continue tackle of drug dealing across the ward and have made a number of arrests in December in both Farnley and Wortley in relation to the supply of drugs. I encourage

people to report any information to the police via Crimestoppers or the mailbox, [outerwest@westyorkshire.police.uk](mailto:outerwest@westyorkshire.police.uk).

## **Children and Families – Youth Summit**

39. Due to the extensive impact of Covid-19, and the January closure of schools as a result, the Outer West Online Youth Summit that was scheduled for 28<sup>th</sup> January 2021 was not able to go ahead.
40. Despite this, schools in the area are still being encouraged to complete the online budget consultation questionnaire, in order to harness information and encourage youth participation.
41. This will be the consistent approach across all Community Committee areas, with relevant findings presented to the summer round of Committees to help inform spend going forward.

## **Health and Wellbeing & Adult Social Care – Update from Jon Hindley (Public Health)**

### **Covid-19 Information / Key Messages**

42. As you will be aware the UK is currently in lockdown status to halt the spread of the Coronavirus epidemic. The most important action we can take is to stay at home if we can. Now it is essential we adhere to government guidance to help defeat the virus at this critical time as the vaccines are rolled out. Below is some general information on the pandemic constrictions;
43. What you can and cannot do during the national lockdown.  
<https://www.gov.uk/guidance/national-lockdown-stay-at-home#summary-what-you-can-and-cannot-do-during-the-national-lockdown>

### **Hands-Face-Space**

44. Approximately 1 in 3 people who have coronavirus have no symptoms and could be spreading it without realising it:
  - HANDS – wash your hands regularly and for at least 20 seconds
  - FACE– wear a face covering in indoor settings where social distancing may be difficult, and where you will come into contact with people you do not normally meet
  - SPACE – stay 2 meters apart from people you do not live with where possible, or 1 meter with extra precautions in place (such as wearing face coverings).

### **What signs and symptoms should I look out for?**

- a high temperature,
- a new, continuous cough,
- a loss or change to your sense of smell or taste

## **When, how and why should I get tested?**

45. Appointments can be booked via the NHS online booking system or by calling 119. When booking, you will be shown a list of the nearest places to go for your test. It is important to be tested no more than five days from when your symptoms started.

### **When to get a test:**

- For yourself, if you have coronavirus symptoms now (a high temperature, a new, continuous cough, or a loss or change to your sense of smell or taste).
- For someone you live with, if they have symptoms.
- If you live in England and have been told to have a test before you go into hospital, for example, for surgery.

### **How to get a test:**

<https://www.leedsccg.nhs.uk/health/coronavirus/coronavirus-where-to-go-for-testing/>

- Apply online [www.nhs.uk/coronavirus](http://www.nhs.uk/coronavirus) or call 119 (if you have problems using the internet) to book either:
- Drive through test [Drive-Through Testing Video.](#)
- [Home test - Home Test Video.](#)

### **Why to get tested:**

46. Testing is really important because if you know that you have tested positive for Covid-19, you can protect your family and friends.

<https://www.leedsccg.nhs.uk/health/coronavirus/coronavirus-where-to-go-for-testing/>

## **Vaccinations**

47. It is important if you are in a priority group, starting with the over eighties and you are offered the Covid-19 vaccine you take up this potentially lifesaving opportunity. Information around the safety of the vaccines being used are contained in the link below.

<https://www.leedsccg.nhs.uk/health/coronavirus/covid-19-vaccine/>

## **Flu vaccine and coronavirus (Covid-19)**

48. In 2020, the flu vaccination is especially important because:

- if you're at higher risk from coronavirus, you're also more at risk of problems from flu
- if you get flu and coronavirus at the same time, research shows you're more likely to be seriously ill
- it'll help to reduce pressure on the NHS and social care staff who may be dealing with coronavirus

49. If you've had COVID-19, it's safe to have the flu vaccine. It'll be effective at helping to prevent flu.

50. The vaccines are free to the over 65s and further information can be found here: <https://www.leedsccg.nhs.uk/health/campaigns/flu-vaccinations/>

### Key facts on vaccines:

<https://nhs.uk/conditions/vaccinations/why-vaccination-is-safe-and-important/>

### Men's Health Groups in Your Area (West Leeds)

51. Human connection and interaction is essential for YOUR overall holistic wellbeing. Many men who are single, separated and unemployed quickly become isolated, lonely and some potentially suicidal. Unable to use or access a computer can exasperate the problem. The Covid-19 has amplified these isolation issues for men who have become disconnected from their communities.

52. This project targets Men's Health and seeks to help these detached and lonely residents. There are many activities for men available below and a free I-pads on loan with credit and internet access as well as straightforward and helpful training to help men stay digitally included.

53. For more information on I-pad loans and training for isolated men please contact Ian on 07738 107 012.

**GROUPS & ACTIVITIES**

**MONDAY**  
WORTLEY BAND OF BROTHERS  
3 - 4pm. Contact Joe: 07741 328 786  
ANDY'S MAN CLUB (online)  
7pm. Contact: [info@andysmanclub.co.uk](mailto:info@andysmanclub.co.uk)

**TUESDAY**  
WEST LEEDS MEN'S NETWORK (Online)  
2pm. Contact Ian: 07738 107 012

**WEDNESDAY**  
JOE'S ONLINE MEN'S QUIZ  
AND GAME GROUP  
1 - 2pm. Contact Joe: 07741 328 786 or  
[joek@touchstonesupport.org.uk](mailto:joek@touchstonesupport.org.uk)  
MAN ABOUT TOWN MUSIC GROUP (Online)  
12 - 2pm. Contact Jogga: 07305 237 120

**THURSDAY**  
ARMLEY MEN OF THRONES  
2 - 3pm. Contact Maxine: 07825 438 375  
MEN'S SOCIAL CLUB (Online)  
Afternoons. Weekly chat and support group  
for men on Zoom. Contact Duncan:  
[duncan@humansbeing.org.uk](mailto:duncan@humansbeing.org.uk)  
MAN ABOUT TOWN CREATIVE WRITING  
(Online)  
12 - 2pm. Contact Jogga: 07305 237 120

**FRIDAY**  
RECLAIM ONLINE MEN'S SUPPORT GROUP  
10 - 11.30am. Contact: 07341 736 298  
WEST LEEDS MEN'S NETWORK (Online)  
2pm. Contact Ian: 07738 107 012

## **Housing Team – Update from Sophie Roberts (Housing Manager – Pudsey, Calverley & Farsley)**

### **Pudsey, Calverley and Farsley**

54. The Pudsey Housing Team continue to work from home and are now remobilised meaning Housing Officers are out on the patches they manage on a weekly basis. Whilst out on their patches Housing Officers are addressing a variety of issues, such as concerns relating to the environment, door step arrears visits and where all other means have been exhausted welfare visits but these are only taking place where there is no alternative.
55. Estate walkabouts were conducted by the team in November, these walkabouts picked up a number of issues which the team have addressed or continue to address. One of the areas which was looked at on the walkabout was the grassed area near to the flats on Swinnow Lane where there has been anti-social driving. We have written to residents to request that they work with us in reporting this behaviour.
56. Alongside this we have received quotes to fence off the area, the Housing Office is working in conjunction with the Housing Advisory Panel and local Ward Members to consult with residents on the proposal of works and dependent on the outcome of this consultation may look to make funding applications for the work to be done.
57. We continue to make contact with residents to complete the annual phone contacts, these phone calls have been a successful way of making contact with tenants in the absence of the normal annual home visit.
58. We continue to receive reports of anti-social behaviour, largely neighbour disputes and since the latest lockdown there has been a slight increase in cases. We continue to attend six weekly tasking meetings where if appropriate we share information with partner agencies to tackle this anti-social behaviour.
59. As mentioned in a previous update we continue to work to find the solution in regards to refuse at the Valley Road/Acres Hall area. We have now written to tenants to advise them on what is proposed at the site, we are now trying to arrange a time with the contractor for the current bin stores to be removed. This will coincide with the delivery of the individual bins to tenants and the move to individual bag collection.

## **Housing Team – Update from Christopher Tollick (Housing Team Leader – Farnley & Wortley)**

### **Farnley & Wortley**

60. The Wortley Housing Team continue to work from home but are now remobilised meaning Housing Officers are out on the patches they manage on a weekly basis.

Whilst out on their patches Housing Officers are addressing a variety of issues, such as concerns relating to the environment, door step arrears visits and where all other means have been exhausted welfare visits but these are only taking place where there is no alternative.

61. Estate walkabouts for Q3 were completed by the team from October to December 2020, these walkabouts picked up a number of issues which the team have addressed and continue to address. One of the issues is regards fly tipping in one of the areas. The Housing Office is working in conjunction with the Housing Advisory Panel and local Ward Members to consult with residents on the proposal of works for recycling units to be installed to help alleviate the issue.
62. Estate Gradings for Q4 have been booked in between the months of February and March.
63. We continue to make contact with residents to complete the annual phone contacts, these phone calls have been a successful way of making contact tenants in the absence of the normal annual home visit.
64. We continue to receive reports of anti-social behaviour, largely neighbour disputes and since the latest lockdown there has been a slight increase in cases. We continue to attend six weekly tasking meetings where if appropriate we share information with partner agencies to tackle this anti-social behaviour.
65. Work is still on going for the Pilot scheme to Install GSHP at The Heights East and The Heights West. This is to replace existing storage heating with Ground Source Heat Pump heating and hot water system work commenced July 2020.

## **Housing Advisory Panel – Update from Rukhsana Mahmood (Neighbourhood Officer – Tenant Engagement)**

### **Meetings**

66. Outer West have postponed face to face HAP meetings following national social distancing requirements due to COVID 19. OW HAP meet bi monthly via Skype conference allowing all members to take part in discussions and considering the applications requesting funding.

### **Budget**

67. The HAP's are funded from the Housing Revenue Account. There are 11 panels that cover the whole of Leeds. The HAP budget for 2020/21 has been confirmed at £448,500.94 which reflects small changes to the number of council homes in each of the HAP areas. The Outer West HAP budget for 2020/21 is £41,486.36.

<b>Budget Summary Sheet 2020/21</b>		<b>Totals</b>	
<b>Outer West</b>			
	Budget for 2020/21	£	41,486.36
	Carry Forward from 2019/20	-£	939.38
	<b>TOTAL 2020/21 BUDGET</b>	<b>£</b>	<b>40,546.98</b>
	Approved Budget Spend 2020/21	£	26,182.39
	<b>Available Budget (Balance)</b>	<b>£</b>	<b>14,364.59</b>

68. The Outer West HAP this financial year to date has funded 17 community projects and 2 environmental projects. The up to £500, lower value application has attracted an increase in applications for community projects.

69. The Outer West Housing Advisory Panel continues business via virtual meetings and since the last report has funded the following projects:

- **Cobden Primary School** - to fund a small gift for all children that they could use over the Christmas holiday. After the second lock down some children had struggled to get back in the usual school routine.
- **Swinnow Primary School** - to fund a 'Jump into January' project to promote healthy mind and bodies.
- **Tong Drive 1 - 23 Bin area extension:** There has been a capacity issue in regards to the bins and waste accumulated by residents. The bin area extension will help to resolve the issue and provide enough bins in relation to the number of properties.
- **Pudsey Crime Prevention Project:** There have been a spate of burglaries in the Pudsey area all in accommodation designed for elderly and vulnerable residents and the entry point has been through a small window this project will provide alarms that are prominent and visual this will deter offending of this type.

70. The Outer West HAP will continue to help support and raise awareness about future Community Committee activity, work with officers to explore joint funding opportunities to tackle joint priorities and help the Committee with community engagement.

## **Employment and Skills – Update from Keri Evans (Senior Manager E&S)**

### **Universal Credit**

71. The table below shows the revised figures for the number of people claiming Universal Credit in the Outer West Community Committee area that were unemployed in November 2020 is 3,471. This is an increase of 95% since March 2020 and an increase of 92 on the previous month.

<b>Universal Credit Claimants (Not in Employment) 16-64yrs</b>						
	<b>March 2020</b>		<b>October 2020</b>		<b>November 2020</b>	
	<b>Number*</b>	<b>Rate**</b>	<b>Number*</b>	<b>Rate**</b>	<b>Number*</b>	<b>Rate**</b>
<b>Outer West</b>	<b>1,783</b>	<b>4.0%</b>	<b>3,379</b>	<b>7.5%</b>	<b>3,471</b>	<b>7.7%</b>
Calverley & Farsley	343	2.4%	789	5.4%	813	5.6%
Farnley & Wortley	864	5.6%	1,533	10.0%	1,568	10.2%
Pudsey	576	3.8%	1,057	7.0%	1,090	7.2%

*\*Number is the number of people claiming Universal Credit that are not in employment*

*\*\*Rate shows the number of claimants not in employment as a percentage of the working age population*

## **Employment and Skills Services**

72. The table below shows the number of people being supported from the Outer West Community Committee area:

	<b>Accessing Services</b>		<b>Into Work</b>		<b>Improved Skills</b>	
	<b>2020 (Apr – Dec)</b>	<b>2019 (Apr – Dec)</b>	<b>2020 (Apr – Dec)</b>	<b>2019 (Apr – Dec)</b>	<b>2020 (Apr – Dec)</b>	<b>2019 (Apr – Dec)</b>
<b>Outer West</b>	<b>598</b>	<b>745</b>	<b>156</b>	<b>213</b>	<b>364</b>	<b>412</b>
Calverley & Farsley	100	125	39	38	78	90
Farnley & Wortley	333	405	81	115	170	181
Pudsey	165	215	36	60	116	141

73. Due to the ongoing impact of COVID and the temporary closure of face to face services since March 2020, the employment and skills delivery models have been adapted and are continuing through a virtual or remote offer along with email and telephone support. During April to December 2020 8,755 people have accessed the Service, 598 of whom were from Outer West, a reduction of 20% when compared to the same period last year.

74. Across the city the service has supported 2,701 people into work, this reporting year (April – December 2020). 156 residents from the Outer West have been supported into work, a reduction of 27% when compared to the same period last year.

75. They were supported into work across all sectors with the largest numbers in health and care, food retail, logistics, distribution and transport. Over 258 new businesses were supported to recruit new staff and to provide support for staff facing redundancy. Recruitment continues in the health and care sector as it deals with winter pressures, and in digital roles across all sectors.

## **Leeds Employment Hub**

- 72.** Leeds Employment Hub is a single point of contact for ESIF funded programmes and Jobshops that provides tailored and comprehensive support into employment or education to all unemployed Leeds residents. A team of Employment Advisors deliver the programme by providing one to one support for eligible residents.
- 73.** The Service has been successful in securing an additional £4m ESIF funding to support around 4,000 people in Leeds to improve their skills and significantly increase their prospects of moving into sustained employment. The funding is agreed from January 2021 to December 2023.
- 74.** This project will offer tailored preventative and remedial support to residents who are disadvantaged in the labour market. Delivery will be through the Community Hubs with Employment and Skills managing the contract with DWP.

## **Vaccine Programme**

- 75.** The Service has been facilitating the recruitment of the Vaccinating Leeds programme on behalf of Leeds Teaching Hospital Trust, including the recruitment of Admin, Health Care Assistants and Front of House positions. The first in-take of interviews have been scheduled with roles currently ring-fenced for candidates from the Employment Hub. Interviews have been arranged for over 100 applicants, 72 of whom have passed the interview stage and are awaiting either references and or DBS/right to work checks before undergoing training with NHS.
- 76.** Between April – December 2020 the service has supported 4,703 people across the city to improve their skills. From the Outer West, 364 residents have completed a skills, a reduction of 12% when compared to the same period last year. Delivery of the 2020/21 programme commenced in September 2020 with 16 commissioned providers delivering online courses with an increased focus on digital skills and work focused courses. Since the start of the new academic year, September 2020, 490 courses have been advertised on the Leeds Adult Learning website.
- 77.** New methods of Adult Learning delivery were supported to include blended learning. This has involved digital delivery through mobile phones, coupled with home learning options, remote delivery, including outdoor learning and the return to face to face learning when restrictions were lifted and delivery spaces will be reworked to ensure they are COVID secure. In addition home learning resource packs have been developed to enable a flexible approach, increasing pastoral support with a particular focus on vulnerable learners and learners who are unable to access online learning.

## **Leeds Apprenticeship Festival**

**78.** Leeds Apprenticeship Festival (LAF) will take place during National Apprenticeship Week, 8<sup>th</sup> - 12<sup>th</sup> February 2021 and will be held virtually for the first time. A dedicated webpage, created by an external organisation ODI, will host the festival. Visitors will be able to watch exhibitor Apprenticeship presentations and videos, contact employers directly, book meet and greet Q&A sessions with exhibitors and receive IAG support. 77 exhibitors have confirmed their attendance. A promotional campaign to advertise and raise awareness of the event commenced 4<sup>th</sup> January 2021.

## **Levy Match**

**79.** The Levy Match Leeds was launched on 5<sup>th</sup> October 2020 to boost Apprenticeship numbers. Supported by a web based platform, the service enables large levy payers to transfer up to 25% of uncommitted funds to small and medium enterprises wishing to support an Apprenticeship. The online brokerage service aims to make this as simple as possible to ensure maximum levy investment is retained and invested locally to create more Apprenticeship opportunities. To date 19 SMEs and 5 Levy Payers have accessed the website and over £100,000 has been committed so far to support Apprenticeships.

## **Kickstart Scheme**

**80.** The Kickstart Scheme, part of the Government's Plan for Jobs 2020, launched in September. The Employment and Skills service is now a registered Kickstart Gateway supporting businesses to offer 6 month paid placements for young people aged 16-24 currently on UC and at risk of long-term unemployment. Since the Kickstart Gateway started at the beginning of October 2020, 247 placement opportunities have been submitted to DWP, offered by 62 employers.

## **Subscription Service**

**81.** A new subscription service, "The List", was launched in November 2020 through the Leeds City Council Website. Subscribers to The List receive the service's weekly job vacancies, Apprenticeships and course information. Since December 2020 those registered to receive our emails have increased by 114% to 4,685 and 17,000 emails were delivered.

## **Contact Details**

**82.** For further information please visit:

<https://public.govdelivery.com/accounts/UKLEEDS/subscriber/>

**83.** For further information on Employment and Skills services and the support available please visit: <https://employmentskillsleeds.co.uk/>

84. For help or advice to find a job, an Apprenticeship, a course or training, please contact: [esleeds@leeds.gov.uk](mailto:esleeds@leeds.gov.uk) Telephone: 0113 378 4576

## CCTV – Update from Neil Platts (Compliance Manager – LeedsWatch)

### Introduction 2020/21 Q3

85. The LeedsWatch service is currently undergoing a review which is looking at all aspects of the service, including the operation of the control room, effectiveness of its cameras.

86. The review is also to include a reporting strand which will serve to agree the way forward to provide information regarding CCTV to Councillors and Partners.

87. This report covers the different types of incidents captured by CCTV operators in real time for the cameras located in the Outer West area committee area, for quarter 3 2020/21.

88. The Outer West Community Committee currently funds 11 cameras in the area.

### GDPR – Information Sharing

89. The introduction of the GDPR 2018 regulations reviewed the area of information sharing and therefore restricted the detail of what can be provided. As a result the content of this report may not have the detail of specific incidents previously reported, but provides a summary of the types of incidents within the area.

### Incidents captured by CCTV operators

Outer West Cameras used to assist with incidents - 1st Oct – 31 <sup>st</sup> Dec					
	Oct	Nov	Dec	Total incidents per category	
ASB	1	0	8	ASB	9
Health and Safety	0	5	1	Health & Safety	6
Police Operation	5	9	3	Police Operation	17
Public Order	4	1	0	Public Order	5
Road Traffic	1	3	4	Road Traffic	8
Theft	1	0	2	Theft	3
Suspicious Event	0	2	0	Suspicious Event	2
Enforcement	0	0	1	Enforcement	1
<b>Total Per Month</b>	<b>12</b>	<b>20</b>	<b>19</b>	Total sum of incidents	<b>51</b>

**90.** CCTV also contributes towards Police enquiries as requests are made for footage which may not have been observed “real time”. These incidents are not included in this report but can contribute towards arrests being made in the Outer West Area.

**91.** Following the recent announcement of the new Full Fibre Network provider being awarded to BT work will now commence to upgrade all CCTV cameras from analogue to digital. This will significantly improve the image quality and increased effectiveness of cameras in the Ward.

## **Updates from Key Services:**

### **Pudsey Hub – Update from Caron Skeete (Customer Service Team Leader)**

#### **Click and Collect**

**92.** When the country went into 3rd lockdown on 6th Jan 2021, Pudsey Hub remained open but moved to a click and collect systems, PC usage and extreme CSO enquiries only. This is done at a desk near the entrance. All books are issued by CSA before handing to the customer. Customer are not to browse the reserved books.

#### **PC Usage**

**93.** All customers are encouraged to book the PCs using the Library Enquiries phone number but can be done at the desk if needed. This is because we need to limit who uses the PC’s. We need to prioritise those that do not have any other form of accessing online services and those that are needing it for business use. It is the preferred option to have customers call to book ahead of time, however if we know a customer cannot do this, we are able to book a session for them. No assistance can be given.

#### **Printing and Photocopying**

**94.** No assistance can be given. Correct change is to be used as no change can be given.

#### **Extreme CSO Enquiries**

**95.** CSO should be encouraging all customers to access the online/telephone enquiries. If the customer has a phone but no credit, we can book an appointment. All emergency appointments are to be done over the phone. The extreme cases are those that cannot access a phone or have access to do anything online.

## Enquiries

96. We are currently able to:

- Take keys,
- Documents that can be forwarded to another department (not processed), These items are to be put straight into an envelope by the customer and into a quarantine box
- Book an appointment for a CSO to ring back where the customer cannot ring themselves
- LWSS if able
- Foodbank request

## Community Engagement: Social Media

97. **Appendix 1** provides the Committee with information on posts and details recent social media activity for the Outer West Community Committee Facebook page, along with the three ward based Coronavirus Facebook help pages for the area.

98. The report highlights key themes promoted through social media posts, as well as topics addressed relevant to the period of time.

99. The report covers the last 3 months 1st November 2020 to 31st January 2021.

## Corporate Considerations

### Consultation and Engagement

100. The Community Committee has, where applicable, been consulted on information detailed within the report.

### Equality and Diversity/Cohesion and Integration

101. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

### Council Polices and City Priorities

102. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan

## 6. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

**103.** Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

**104.** There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

**105.** Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusions**

**106.** The report provides up to date information on key areas of work for the Community Committee.

### **Recommendations**

**107.** The Community Committee is asked to note the content of the report and comment as appropriate.

### **Background documents<sup>1</sup>**

**108.** None.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.